

FARNHAM WITH STRATFORD ST ANDREW PARISH COUNCIL
Minutes of the Annual Meeting held Monday 14 May 2018 at the Riverside Centre

Present: Councillors Ian Norman, Ian Tayler, Rosemary Conibeer, Gordon Gilbert, Richard Ayres, Jill Pass, Tim Plant

Apologies: Councillor Carol Poulter (SCDC), Colin Lee

In attendance: Parish clerk Debbi Tayler, Councillor Andrew Reid (SCC)

47/18 Election of chairman

Councillor Pass proposed the nomination of Ian Norman as parish council chairman. The motion was seconded by Councillor Conibeer, the motion was unanimously approved. Councillor Norman signed the Declaration of Acceptance of Office.

48/18 Election of deputy chairman

Councillor Norman nominated the election of Councillor Tayler. This was seconded by Councillor Gilbert and the motion was unanimously approved.

49/18 Apologies

Apologies were received from Councillor Poulter (SCDC) and Colin Lee.

50/18 Declarations of Interest

There were no declarations of interest.

51/18 Co-option of Colin Lee

Councillor Norman explained that Mr Lee had sent an expression of interest in the post of parish councillor representing Farnham. His brief CV had been circulated by way of introduction. Unfortunately Mr Lee was unable to attend this meeting due to a prior engagement.

Mr Lee's appointment was unanimously approved by the council.

52/18 Minutes of meeting held 9 April 2018

The minutes of the last meeting were unanimously approved and signed.

53/18 Questions from the public

There were no questions from the public.

54/18 Reports from County and District Councillors

Councillor Poulter's annual report had been received and circulated to the council. Councillor Reid had tabled his annual report in advance of the meeting. He highlighted certain issues in the report including council tax increases and further savings, continuing educational attainment improvements, school travel consultation, Children's Services and the change in leadership at the council. He mentioned that councillors had recently visited Hinkley Point with EDF. The council are awaiting Government's response concerning the SEGWay proposal.

55/18 Clerk's Report

The correspondence log was circulated.

The clerk advised she has received responses from SCC Highways concerning reports of work needed in the villages. SCC do not consider any action needs to be taken regarding the state of Farnham Bridge or the drain covers outside The Street,

Farnham. They have agreed to carry our remedial work on the pavement outside the service station which is badly broken up. This will be done within the next 14 weeks. The clerk advised that following a National Salary Award her payscale has been increased by £0.364 per hour.

56/18 RFO's report

The bank balance in Barclays Bank on 11 May 2018 was £4664.33.

It was unanimously agreed that a donation in lieu of a membership fee of £30 should be paid to Community Action Suffolk. Membership is now free of charge to parish councils.

It was also agreed that the clerk will purchase Bitdefender internet security software as the existing software contract will expire soon. It is necessary also to upgrade the PC laptop software from Windows 10 Home to Windows 10 Pro in order to have access to Bitlocker which will encrypt the hard drive. This is necessary in order to comply with the new GDPR regulations.

There were five invoices for approval.

		Legal power
Clerk's salary	141.86	LGA 1972 s.112
PAYE Month 11	35.40	LGA 1972 s.112
Internet security software	24.29	LGA 1972 s.111
Windows 10 Pro upgrade	119.99	LGA 1972 s.111
CAS donation	30.00	LGA 1972 s.111

The invoices were all approved. The balance in the account is now £4312.79. There was one receipt of £2,250 from SCDC in respect of the first instalment of the precept.

57/18 Items for future meetings

To include the Community Emergency Plan and Annual Return/Audit.

Date of next meeting 11 June.

The meeting was closed at 19.55.

Signed.....Date: _____