

FARNHAM WITH STRATFORD ST ANDREW PARISH COUNCIL
Minutes of the meeting held Monday 14 February 2022 at the Riverside Centre

Present: Councillors Ian Norman, Gordon Gilbert, Jill Pass, Richard Ayres, Annabel Warne, Michael Light,

Apologies: Rosemary Conibeer, Tim Plant, Andrew Reid (SCC), Carol Poulter (ESC),

In attendance: Parish clerk Debbi Tayler

1 Apologies

Apologies were received from Councillors Conibeer, Plant, Reid and Poulter.

2 Declarations of Interest

There were no declarations of interest.

3 Minutes of meeting held 10 January 2022

The minutes of the meeting were unanimously approved and signed.

The clerk confirmed the hedges at Stud Farm Cottage have now been cut. Road surface at Chapel Lane to be checked. Highways have said they will clean the bollards at the service station, check to be carried out.

Councillor Warne advised there are issues with bridges on the public footpath opposite Low Barn Cottages. The clerk will follow up.

4 Questions from the public

There were no questions.

5 Reports from County and District Councillors

Reports have been received and circulated.

6 Clerk's Report

The correspondence log was circulated prior to the meeting.

The clerk advised that ESC is conducting a Community Governance Review which is a review of parishes.

A renewal quote for 2022/23 has been received from Suffolk Coastal Norse for village maintenance. The increase is 3% and was unanimously agreed.

The clerk advised that the issues with footpath 031 at Elm Tree Farm are being dealt with. The landowner has been contacted and asked to carry out works to resolve them. However, the issues reported regarding overflowing gulleys on Botany Lane will not be dealt with due to a lack of resources.

7 RFO's report

On 31 January there was £6348.01 in the council's bank account.

There were three invoices for approval.

		Legal power
Clerk's salary	£132.29	LGA 1972 s.112
PAYE Month 10	£33.20	LGA 1972 s.112
Village maintenance	£394.64	LGA 1972 s.111

The invoices were approved.

Signed(Chair)

Date.....

There was one receipt in respect of allotment rent. The bank balance is now £5787.88

8 Internal Control Report and Statement 2021/22

The clerk presented the report. The statement had been presented and approved on 12 July 2021. The clerk had updated the report and this was discussed and unanimously approved.

All audit checks for the current financial year have now been completed.

9 Queen's Platinum Jubilee

A small committee has been put together comprising representatives from the Riverside Centre, the PCC and PC, Councillor Plant represented the council. It has been agreed that an event will be held on Sunday 5 June. This will include a BBQ, afternoon tea and fireworks. The clerk will provide Councillor Plant with a list of addresses in the two villages so that information can be circulated. Names are unable to be divulged under the terms of the General Data Protection Regulations. The PC has been asked for a donation towards costs which was agreed, the clerk will also approach Councillor Poulter who has advised that she has funding available. Councillor Plant will be asked to suggest the PC donates the Jubilee oak tree to be planted in the grounds of the Riverside Centre. The next meeting is on 21 February.

10 Reports from external meetings

There has been a meeting with a minister from the Department for Business, Energy and Industrial Strategy and local parish and town councils which Councillors Plant and Gilbert attended. Minutes will be circulated.

11 Items for future meetings

Update regarding the Queen's Platinum Jubilee celebrations.

The meeting was closed at 20.40.