

FARNHAM WITH STRATFORD ST ANDREW PARISH COUNCIL  
Minutes of the meeting held Monday 12 September 2016 at the Riverside Centre

Present: Councillors Ian Norman, Ian Tayler, Richard Ayres, Gordon Gilbert, Rosemary Conibeer, Jill Pass, Viviane Garland

Apologies: Danny Pont, Councillor Carol Poulter (SCDC)

In attendance: Parish clerk Debbi Tayler, three members of the public, Councillor Andrew Reid (SCC)

**51/16 Apologies**

Apologies had been received from Councillor Pont and Councillor Poulter (SCDC).

**52/16 Declarations of Interest**

There were no declarations of interest.

**53/16 Minutes of meetings held 11 July 2016**

The minutes of the last meeting were unanimously approved and signed.

Councillor Norman advised he has a large potted weeping birch which he is willing to donate for the green in Farnham. He undertook to plant and water the tree until it becomes established. His offer was accepted.

**54/16 Questions from the public**

There were no questions from the public.

**55/16 Reports from County and District Councillors**

The district councillor's report was not received in time for the meeting.

Councillor Reid had provided a report in advance of the meeting. He said that SCC are happy to receive comments and questions on the Norfolk/Suffolk devolution although the public consultation has now closed. He also highlighted Raising the Bar community grants and the pilot scheme Adopt a Post Office.

**56/16 Planning application at Stratford Lodge, Great Glemham Road, SSA**

This application is for a bungalow and detached cartlodge garage to replace an existing building known as Toad Hall, currently used as a holiday let. The owners of Stratford Lodge will move into the new bungalow and sell their current residence. There were no objections to the proposal but some concerns will be raised about potential disruption to local traffic caused by building vehicles. The clerk will pass these concerns on to the planning officer.

**57/16 Clerk's Report**

The correspondence log was circulated.

The clerk advised that the Air Quality Action Plan for Stratford St Andrew has been drafted. Funding has been approved to move the speed signs currently adjacent to Long Row 200 metres out of the village. This will be a temporary measure costing around £20,000 and the results will be monitored.

The clerk recently contacted SCC to ascertain why there had been several cameras installed through the two villages. So far SCC have been unable to advise who the traffic survey was for, they are following this up.

The clerk had written to the Enforcement Officer at SCDC to advise that Burnt House Farm was using their silage clamp for animal waste which was running out on to the road during wet weather. The officer has made a site visit and confirmed animal waste is being stored. They have written to the owner requesting he cease using the

clamp for the storage of waste within 21 days. If this is not complied with the council will then decide what further action should be taken.

The clerk advised that changes are being made to the onesuffolk website hosting service which is currently being funded by SCC and is free of charge. From 1 November 2016 Community Action Suffolk will be running the service and they will charge parish councils £50 plus VAT per annum. The council approved this expenditure.

#### **58/16 RFO's report**

The clerk advised that the external audit has been completed and approval given to the annual return. There was one minor issue noted which was that grant monies were included in box 2, precept, rather than box 3, other receipts. As this made no material difference to the return it was noted. The council accepted the annual return.

The current bank balance in Barclays Bank is £4812.60.

There were four invoices for approval:

Clerk's salary	181.50
PAYE Month 5&6	45.20
Dog refuse bin	210.00
Internal audit fee	148.80

The invoices were all approved. The balance in the account is now £4227.10. There were two receipts, one from SCDC, £250 for commemorative medals and £76 cash which was proceeds from the sale of commemorative medals. There are orders for a further fifteen medals at a cost of £30.

The clerk advised that Andrew Reid, county councillor, has offered to pay the full cost of the dog refuse bin. The clerk will check how often the bin will be emptied.

The clerk has reminded Mr Pickup about the commission to make a noticeboard for Farnham. He has replied and hopes to start it in about a month.

#### **59/16 Communications leaflet**

The clerk had circulated the first draft of a communications leaflet to send out to parishioners. It was discussed and several amendments suggested to text and layout. The clerk will redraft and present at the November meeting when there will also need to be a decision about the method of delivery. Leiston Press will be asked for an estimate to print 150 copies.

#### **60/16 Request for permission for polytunnel on allotment**

Councillor Tayler advised that he had been contacted by Mr Cocker requesting permission to put a polytunnel on his allotment so that he can grow a wider range of produce. The clerk had contacted SALC who said it was unlikely that planning permission would be needed and that the tenants' agreement meant that permission for any structure on allotments must be sought.

#### **61/16 Meetings in 2017**

It was agreed that meetings will continue to be held on the second Monday each month.

**62/16 Reports from external meetings**

Councillor Garland had attended a presentation on Norfolk/Suffolk devolution, she provided handouts.

Councillor Gilbert had attended a SPLG meeting. He advised that subscriptions will be waived this year and the group will wait for further action once a decision has been made by government about the Hinkley Point proposal.

Councillor Conibeer reported on Dr Coffey's visit as part of her constituency tour. Pollution in Stratford St Andrew and the Sizewell C project were discussed but there was nothing new to report.

**63/16 Items for future meetings**

These will include communication.

Date of next meeting 14 November 2016.

The meeting was closed at 21.25.

Signed.....Date: \_\_\_\_\_