

FARNHAM WITH STRATFORD ST ANDREW PARISH COUNCIL
Minutes of the meeting held Monday 11 June 2018 at the Riverside Centre

Present: Councillors Ian Norman, Ian Tayler, Rosemary Conibeer, Gordon Gilbert, Richard Ayres, Colin Lee

Apologies: Jill Pass, Tim Plant, Councillor Carol Poulter (SCDC), Councillor Andrew Reid (SCC)

In attendance: Parish clerk Debbi Tayler

58/18 Apologies

Apologies were received from Jill Pass, Tim Plant, Councillor Andrew Reid (SCC) and Councillor Poulter (SCDC).

Councillor Norman welcomed Councillor Lee to his first meeting.

59/18 Declarations of Interest

There were no declarations of interest.

60/18 Minutes of meetings held 14 May 2018

The minutes of the last meeting were unanimously approved and signed.

61/18 Questions from the public

There were no questions from the public.

62/18 Reports from County and District Councillors

Reports from both Councillors Reid and Poulter were received and circulated prior to the meeting.

It was noted that there have been some teething problems with the new green bin scheme.

Following problems getting the grass verges and central reservation cut at the A12/A1094 junction, and two serious accidents, it was agreed the clerk will write to Mary Evans, Cabinet Member for SCC responsible for Highways.

63/18 Clerk's Report

The correspondence log was circulated.

The clerk advised there has been an update on the SCC SEGWay project proposal. The project was not included in a recent list of three major Government projects but there is a further round of deliberations in the summer when it will be decided.

Mrs Vera Harrison, niece of Vic and Fred Stollery, has advised the clerk she will be making a donation to the parish council to maintain the bench in front of the Riverside in their memory. It was suggested the clerk approach Peter Benson to obtain a quote for getting the bench restored.

64/18 RFO's report

The clerk advised that the internal audit on the Annual Return 2017/18 had been completed. The only recommendation made was that the list of publication requirements listed on page 1 of the Annual Governance and Accountability Return 2017/18 Part 2 should be included on the website. The clerk will ensure this is done.

The council then went through each section of the Annual Governance Statement 2017/18 and agreed each one. The chairman and clerk signed the statement.

The council then discussed section 2 – Accounting Statement 2017/18 – and unanimously approved the figures which were then signed off.

DRAFT UNTIL SIGNED

Councillor Norman thanked the clerk for her work on the audit.

On 31 May there was £4457.07 in the council's bank account.

There were five invoices for approval. The clerk advised she purchased the security software and Windows upgrade as the council's bank card cannot be used to make online purchases.

		Legal power
Clerk's salary	145.53	LGA 1972 s.112
PAYE Month 3	36.40	LGA 1972 s.112
Internet security software	24.25	LGA 1972 s.111
Windows 10 Pro upgrade	119.99	LGA 1972 s.111
Internal audit SALC	170.40	LGA 1972 s.111

The invoices were all approved. The balance in the account is now £3960.50. There were no receipts.

65/18 Prior Notification of Agricultural Development

This is for the erection of a general purpose building at Main Farm, Great Glemham Road, Stratford St Andrew which will replace an existing building that is no longer fit for purpose. The proposal does not require formal planning permission but farmers are obliged to inform the Local Planning Authority for them to consider it. The parish council is therefore advised as a courtesy and can voice objections. It was agreed that no objections or comments are appropriate in this case.

66/18 Privacy Notice - GDPR

The clerk has produced this from the template provided by SALC. It was approved and will be posted on the website. The clerk will ensure consent is sought from relevant people such as allotment holders.

67/18 Emergency Box

Councillor Ayres has not finished compiling a list of items for an emergency box, this item will be carried forward.

68/18 Items for future meetings

To include the reviews of Standing Orders, Financial Regulations, Risk Assessments and Asset Register. Next month the clerk will present the first quarterly expenditure v budget report.

Date of next meeting 9 July.

The meeting was closed at 20.42.

Signed.....Date: _____