

FARNHAM WITH STRATFORD ST ANDREW PARISH COUNCIL  
Minutes of the meeting held Monday 9 July 2018 at the Riverside Centre

Present: Councillors Ian Norman, Ian Tayler, Rosemary Conibeer, Gordon Gilbert, Colin Lee, Jill Pass, Tim Plant

Apologies: Richard Ayres, Councillor Carol Poulter (SCDC), Councillor Andrew Reid (SCC)

In attendance: Parish clerk Debbi Tayler

**69/18 Apologies**

Apologies were received from Richard Ayres, Councillor Andrew Reid (SCC) and Councillor Poulter (SCDC).

**70/18 Declarations of Interest**

There were no declarations of interest.

**71/18 Minutes of meeting held 11 June 2018**

The minutes of the last meeting were unanimously approved and signed.

**72/18 Questions from the public**

There were no questions from the public.

**73/18 Reports from County and District Councillors**

A report from Councillor Reid was received and circulated prior to the meeting.

Items included a Major review of highways maintenance, diabetes awareness campaign, affordable solar power and proposals for sand and gravel sites.

Councillor Poulter advised her previous report is still current.

Councillor Norman advised that Main Farm will need to submit a full planning application for their proposed barn rebuild.

Councillor Conibeer will remind Peter Benson to submit his estimate for renovating the bench outside the Riverside Centre.

**74/18 Clerk's Report**

The correspondence log was circulated.

The clerk advised she has written to Councillor Mary Evans, SCC, regarding the issue of grass cutting at the A12/A1094 junction, an acknowledgment has been received.

**75/18 RFO's report**

On 30 June there was £5767.18 in the council's bank account.

There were two invoices for approval.

|                |       |                |
|----------------|-------|----------------|
| Clerk's salary | 97.08 | Legal power    |
| PAYE Month 4   | 24.20 | LGA 1972 s.112 |
|                |       | LGA 1972 s.112 |

The invoices were all approved. The balance in the account is now £5645.90. There were three receipts one of which was a £500 donation from Fred and Vic Stollery's niece. This has been given towards the maintenance of the bench they used to sit on outside the Riverside Centre. It was agreed the clerk will arrange for a suitable plaque to be installed on the bench. The other two receipts were from the Riverside Centre in respect of the PWLB loan for £675.51 and £683.37.

**76/18 Quarterly expenditure v budget report April – June 2018**

The clerk presented the quarterly expenditure v budget report which was approved. This shows that 32.6% of the budget has been spent in 25% of the year and that 18.1% of available funds has been spent. The clerk has also updated the budgeting spreadsheet to show how much has been spent against each area of expenditure that was agreed when the precept was set. This will enable the council to see exactly where it is in detail each quarter.

**77/18 Review of Standing Orders**

The clerk has produced these from the revised template provided by SALC. The amendments are minor and are mainly due to legislative changes. The revised Standing Orders were unanimously approved.

**78/18 Reports from external meetings**

Councillor Norman advised he had attended a presentation regarding District Council boundary changes. Anyone wishing to respond to the consultation can do so by accessing the LGCBE website.

There is a Sizewell C Community Forum at the end of July which Councillor Norman will attend.

**79/18 Items for future meetings**

To include the reviews of Financial Regulations, Risk Assessments and Asset Register. Also the Community Emergency Plan.

Date of next meeting 13 August.

The meeting was closed at 20.17.

Signed.....Date: \_\_\_\_\_