

FARNHAM WITH STRATFORD ST ANDREW PARISH COUNCIL  
Minutes of the Annual Meeting held Monday 8 May 2017 at the Riverside Centre

Present: Councillors Ian Norman, Ian Tayler, Rosemary Conibeer, Viviane Garland, Richard Ayres, Jill Pass, Gordon Gilbert

Apologies: Councillor Andrew Reid (SCC), Councillor Carol Poulter (SCDC), Danny Pont

In attendance: Parish clerk Debbi Tayler, four members of the public

**47/17 Election of Chair**

Councillor Tayler proposed the nomination of Councillor Norman as chair for the forthcoming year. The motion was seconded by Councillor Gilbert and agreed by unanimous vote.

**48/17 Election of Deputy Chair**

Councillor Norman proposed the nomination of Councillor Tayler as deputy chair for the forthcoming year. Councillor Conibeer seconded the motion which was agreed by unanimous vote.

**49/17 Apologies**

Apologies were received from Councillors Reid (SCC) and Poulter (SCDC).  
Councillor Pont did not attend.

**50/17 Declarations of Interest**

There were no declarations of interest.

**51/17 Minutes of meetings held 10 April 2017**

The minutes of the last meeting were unanimously approved and signed.

**52/17 Questions from the public**

There were no questions.

**53/17 Reports from County and District Councillors**

It was agreed that the county and district councillors' annual reports would be covered at the Annual Parish Meeting to follow.

**54/17 Planning application DC/17/1338/LBC**

This is a planning application to convert a barn and outbuildings into a single residence on Botany Lane, Stratford St Andrew, adjacent to the existing Grade II Grove Farmhouse. The current owners of the farmhouse, Mr and Mrs Draper, were present at the meeting, the application is from the landowner, Major Hope Cobbold. Mr and Mrs Draper have written to the planning officer to voice their concerns about the proposed development. They have several windows at the side of their property which will overlook and be overlooked but the surveyor's report states this is not the case. The clerk and Councillor Tayler have visited the property and there are both windows and the main entrance that are overlooked. They are also concerned about the design of the property which is in the curtilage of their listed farmhouse. The bedrooms that will be on the public road are floor to ceiling glass and directly opposite a public footpath. They consider the design is not in keeping with the rural situation or adjacent properties.

The application is incomplete in that there is no mention of where septic tanks or other drainage will be situated or where oil tanks for heating will be. There is also the impact on traffic to be considered. Botany Lane is a very quiet single track country lane used mainly by farm vehicles, walkers and riders. It is on the Suffolk Cycle Route.

After some discussion the council agreed by a majority to object to the application in its current form.

**55/17 Planning application DC/17/1331/FUL**

This is a planning application to convert barns and outbuildings into two residences at Pond Farm, Hill Farm Road, Farnham.

No objections to the proposed development were made but the council agreed to voice concerns to the planning department about the suitability of the road during any construction phase, particularly the access from the A12 at Farnham.

**56/17 Clerk's Report**

The correspondence log was circulated.

The council agreed to order sufficient copies of the new Good Councillor's Guide 2017 at a cost of £3.25 per booklet plus £3.10 plus VAT for postage and packing. It was agreed that Councillors Norman and Garland and the clerk will attend the Local Plan Review workshop to be held in Saxmundham on 25 May.

**57/17 RFO's report**

The current bank balance in Barclays Bank is £6028.00.

There were three invoices for approval:

Clerk's salary	178.99	Legal power
PAYE Month 2	38.00	LGA 1972
SALC annual subscription	132.56	LGA 1972

The invoices were all approved. The balance in the account is now £5678.45. There were two receipts. The first payment of the precept was received on 26 April, £1750. A cheque for £24.83 was received in respect of the council's 2 ½% consolidated stock which has now been closed by HM Treasury.

**58/17 Items for future meetings**

Items will include the Housing White Paper/Neighbourhood Plans and S.137 payments/donations.

Date of next meeting 12 June.

The meeting was closed at 21.00.

Signed.....Date: \_\_\_\_\_